

Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	SBVR DEGREE COLLEGE
Name of the head of the Institution	Dr B Ramalakshmi Reddy
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08569284063
Mobile no.	7569034175
Registered Email	sbvrdc.naac@gmail.com
Alternate Email	principal.sbvrdc@sbvr.in
Address	Surendra Nagar, Mydukur Road, Badvel
City/Town	Badvel
State/UT	Andhra Pradesh

Pincode	516227																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr K Venkatasubba Reddy																		
Phone no/Alternate Phone no.	08569284063																		
Mobile no.	9441013050																		
Registered Email	sbvrdc.naac@gmail.com																		
Alternate Email	principal.sbvrdc@sbvr.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://sbvrdc.ac.in/userfiles/NAAC%20Certificate.jpg																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://sbvrdc.ac.in/userfiles/AC%202016-17.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.56</td> <td>2015</td> <td>14-Sep-2015</td> <td>13-Sep-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.56	2015	14-Sep-2015	13-Sep-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.56	2015	14-Sep-2015	13-Sep-2020														
6. Date of Establishment of IQAC	01-Jun-2013																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Seminar on Recent Trends in Physics	15-Oct-2015 1	150

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducting academic and administrative audits, implementing quality control measures in all aspects of institutional functioning. Organizing workshops, seminars, and conferences for faculty and staff on relevant topics, promoting research and publication culture. Establishing mentormentee systems, providing career guidance and counseling services, organizing skill development programs. Upgrading facilities like libraries, laboratories, classrooms, and IT infrastructure to support quality education. Promoting transparency, accountability, and stakeholder participation in decisionmaking processes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Implemented a peer mentoring program for firstyear students.	Reduced dropout rates and improved academic performance of firstyear students
Establish a student grievance redressal committee.	Effective resolution of student grievances through established mechanisms
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	02-Dec-2015
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The primary reason for the success of any higher educational institution rests with the quality of its academic standards, which ultimately depend on the richness and relevance of its curriculum as well as its delivery to the benefit of its students. Having said that, SBVR Degree College has hardly any role in designing its curriculum, since it is an affiliating institution of Yogi Vemana University, Kadapa which prescribes the syllabus for all the courses to all its colleges within in its jurisdiction. However, the faculty members scrupulously follow the syllabus and offer their suggestions for any improvement in their board of studies meetings. The college offers conventional, restructured and self-funding courses to cater to the diverse needs of its students. We prepare the institutional annual academic plan largely based on the University academic calendar and achieves its academic objectives in the semester method. Every faculty member prepares their own curricular plan of their subjects well before the beginning of the academic year and subsequently noting the day wise academic activities in their academic

diaries besides preparing teaching notes; all of which help in fulfilling the academic goals of coverage of syllabus conduct of class room seminars, remedial classes, career guidance classes, mid internal exams, certificate programmes to the students, faculty development programmes to the staff, all being open to the month wise and semester wise scrutiny by the principal through a feedback committee, consisting vice principal and IQAC coordinator. The use of teaching aids like Computers, LED Projectors through 20 Mbps Wifi networking is optimum enough to the extent of their necessity and to the needs of the students.

Majority department use PPT methods apart from the conventional methods of teaching by using writing boards, labs, charts and previous question papers. Faculty not only prepares the notes for class room teaching but also supplies post teaching materials to the students for their examinations. The college strictly follows the instructions of the university in matters of conducting internal examinations and evaluating the answer scripts and bears the perfect accountability both to the university and the Commissionerate of collegiate education by adhering to their time lines in making admissions, posting the mid internal marks online every year. Further a review meeting of all the departments is regularly conducted at the end of every semester to ascertain the feedback of the faculty from the students and discuss the methods to be adopted for the improvement in their pedagogy. Every year various staff committees are formed to monitor the curricular, co-curricular and extracurricular activities in order to maintain the holistic ambiance in the college campus. The newly admitted students are provided with a small booklet titled as "College Profile and Prospectus" containing the list of teaching and nonteaching staff, the list of mentormentee groups, various staff committees, service departments, mid internal and semester examinations schedules and institutional annual academic calendar etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in MS Office	Nil	08/09/2015	45	Yes	YES
Janapada Sahityam	Nil	24/12/2015	45	Nil	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NA	01/07/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All Groups	01/06/2015
BSc	ALL Groups	01/06/2015
BCom	General and Computer Applications	01/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	250	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
General English for Competitive Examinations	14/09/2015	126
Electrical wiring	26/01/2016	87
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Computer Applications	80
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The IQAC of the college prepares Feedback forms for the stakeholders. This includes faculty feedback, alumni feedback, student feedback on infrastructure and facilities of the college, parents' feedback, employer feedback, and feedback from employees. The IQAC of the college analysis the feedback and the outcome is shared with relevant persons. 1. Faculty feedback is collected from the students for the respective course is taken on various teaching/learning aspects and it is analysed by the Feedback Committee and submits to the IQAC, along with principal IQAC suggests corrective measures if any, and the same is informed to the respective faculties for further improvements. 2. Alumni feedback is collected from the Alumni on curriculum, and it is analysed in IQAC and the results are shared with the university for modifications in the curriculum. 3. Student feedback on infrastructure and facilities in the college is obtained from the students and the same is analysed by the Feedback committee and submits the same to IQAC, The IQAC of the college shares the outcome of the feedback with the management for further action. 4. Feedback from the parents are taken by interacting with them during Parent Teacher Meet and the outcome of the feedback is shared with staff and management of the college for further action. 5. The Feedback committee collects feedback from employers on curriculum and the outcome is shared with the faculty and university for further course of action. 6. Feedback from employees of the institution is also taken on curriculum, infrastructure facilities and other facilities provided by the institution. The Feedback is analysed and shared</p>

with university, management for further action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	60	0	0

[View Uploaded File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1232	0	40	0	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	40	40	2	2	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

SBVR Degree College, follows active mentoring system. For every program there will be a mentor coordinator and under which every class in the college is allotted with a mentor, who is in-charge of the class. The Mentor of class are provided access to the profile and contact details of mentees. Generally, the Mentors provide encouragement, motivation, and counselling support to their mentees and whenever student requires additional help and which is beyond the abilities of the Mentor, the issue is brought to the notice of the coordinator and principal and they council the mentee and suggests solution to the grievance. College has created WhatsApp groups with mentors, mentees for effective communication among them. Mentors help greatly in identifying diversity in terms of learning challenges of the mentee by observing their attendance, mid marks, external examination marks and involvement in other activities such as sports, NSS, cultural etc.,. Mentors provide first hand support to the students with difficulties and gives relevant inputs to subject teachers to help the subject teachers be more effective in handling these students. Regularly the mentors are in contact with parents and the class Mentor's contact details are shared with the parents. The Mentors also provide additional support in terms of providing career guidance by regularly sharing notifications regarding jobs in telegram groups. Mentors also encourage students to collaborate with them in projects, in academic writing, especially when students share their academic interests. The Mentor - Mentee program at SBVR Degree College is where many teacher-student bonds for a lifetime gets developed. These mentors plays critical role in caring adult and offer themselves as role models. Especially in the context of students who come from rural background and first-generation graduates, the significance role played by these teachers is invaluable.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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1282

40

1:32

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	40	0	3	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NA	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Vi	25/03/2017	19/06/2017
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The fulfilment of institutional objectives and the evaluation of the academic standards of its students are generally measured in terms of success rate in the final examinations. Hence, the institution believes that continuous internal evaluation system is the Proverbial compass by which the faculty can fine tune the teaching learning process from time to time. While strictly adhering to the instructions of the affiliating university in conducting the continuous internal evaluation, the college ensures transparency and accountability to all its stake holders, especially students and parents. The college has adopted choice-based credit system (CBCS) for all the courses in all its programmes and the evaluation is conducted at two levels. i.e Internal evaluation IE (25) and External evaluation EE (75). The IE is done at the institutional level by conducting four mid internal examinations, two each before each of the two semesters every year. The schedule of mid IE is circulated to the students well in advance and displaying on the college notice board and website. The staff prepare question papers for 25 marks on the model of university pattern and they are collected by the in-charge of IE and kept in his safe custody till the day of exam. As soon as the examinations are over, the answer scripts are handed over to the subject-concerned lecturers giving 15 days' timeline for completing the evaluation. The evaluated answer sheets are given to the students for verification and on their satisfactory compliance. In addition to the IE the students are also given assignments to be submitted to the staff concerned with in a stipulated time. The evaluation and the assessment of the academic standards of the students is done based on classroom seminars and their participation in various cocurricular activities. All this is to build the character and develop positive attitude in students towards the

college and their career.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

SBVR Degree college strictly follows the academic calendar designed by its affiliating university in the conduct of continuous internal evaluation. Before the beginning of every semester the staff council of the college prepares an institutional annual academic calendar largely based on the schedules given in the university academic calendar. The students are informed of the time-table of internal examinations well in advance. The in-charge of the examinations and all the in-charges of the departments are instructed to complete mid semester internal examinations as per the academic calendar. The evaluation of the answer scripts and the uploading of the internal marks on the website of the university is in tune with the directions of the university. At the beginning of every academic year, the institution provides a booklet containing the information regarding the schedule of working days of the college, tentative dates of internal examinations along with the dates of semester examinations at the convenience of the students. Periodical circulars are released by the principal to supplement the schedule plan of action and intimate the changes in the plan if necessary. All such circulars are displayed in the notice boards in the college campus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sbvrdc.ac.in/index.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	History, Economics, Political Science	26	23	88

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sbvrdc.ac.in/index.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Four Workshops	IQAC, Commerce, Computer Science	12/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	06/06/2017	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	01/06/2017
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NA	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2017	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2016	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	5	5	5
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	NSS	35	350
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	00	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Student Exchange	Student Exchange	Other Colleges	21/11/2017	21/12/2018	5
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Student Exchange	12/06/2017	Student Exchange	25
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Webpros	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	50000	0	0	0	50000	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	11/09/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://sbvrdc.ac.in/index.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	8.65	3.25	3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The SBVR Degree College has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. There are standard operating procedures for maintenance of infrastructural and support facilities. Continuous monitoring, up-keeping, optimal utilization and improvement of both curricular and extra-curricular facilities, services and equipment on the campus is ensured by the administration. Physical Facilities include infrastructure, buildings, furniture, fixtures and fittings. They are being maintained by a committee headed by The Principal as Chairman. Budget is allocated periodically to ensure proper maintenance and utilization of the Physical facilities. Adequate staff are appointed to keep college infrastructure, Classrooms, Laboratories, neat and clean, Further the maintenance is attended to promptly as and when the complaint is raised and brought to the notice of the Principal. The security of the campus is taken care of by a Security staff separately for day and night. Laboratories: Laboratories are maintained by lab assistants. The stocks and records of all laboratories are maintained by Lab Assistants under the supervision of department in charge. Department wise annual stock verification is done by committees constituted for the purpose. Calibration and modernization of equipment and updating wherever required are attended to by the manufacturer or authorized service agency. Library: The College Central Library is managed by a Librarian. The librarian ensures proper maintenance and utilization of Library infrastructure. Library committee attends to the issues of purchases and upgradation of library facilities and makes necessary recommendations. The following measures are undertaken for the maintenance of furniture, equipment, computers and books in the College library : Regular maintenance of reading room, reference section and equipment. Updated Stock entries and physical verification. Updating internet connectivity. Physical Education: Physical Director ensures maintenance and utilization of Sports and games equipment, Gymnasiums. They are constantly serviced for smooth running by PD. Provision is

made for periodic purchase of new equipment as per necessity. Garden Maintenance and ensuring the Green ambience of the college is done by the Department of Botany. The College has a team of efficient and experienced staff in maintaining the lawns and flora of the College. Planting of seasonal trees is carried in the college regularly. Lawn is maintained on regular basis. Computers and IT facilities The Staff of Department of Computer Science maintain computer labs in college. The necessary upgradation of software and hardware needs are brought to the notice of the Principal and necessary actions are taken. There is a website coordinator to manage and look into information sharing and uploading on college website.

<https://sbvrdc.ac.in/index.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	RTF	1045	9564331
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SoftSkills	12/12/2016	254	English Department
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Banking Coaching	400	400	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	50	Commerce	Commerce	NA	NA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Games	UG	250
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Winner	National	Nil	Nil	00	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Govt. of A.P. rules in vogue, all elected student councils were banned since 1988. However, to encourage the participative role of students in the administration and to inculcate the spirit of democracy and leadership among the students, the college has adopted the system of permitting one student from each class called 'Class Representatives' (CRs) to perform the duties of the Student Council. Usually, Teachers propose the active and meritorious students of the class and they are nominated as CRs unanimously by the students. Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and team work. Even during the deliberations of the various college committees, the views of the students are represented by CRs and their opinion is also taken into consideration while chalking out programmes. The functions of the Students Activities group include: 1. WhatsApp groups are

created for every class for effective communication and interaction among students groups. 2. The student participation in the council and various academic and administrative bodies and committees help them gain experience of conducting meetings, making decisions and managing an event/organization. 3. As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc. 4. They receive guests, anchor programs, and organize the whole event on their own. 5. They also assist administration in organizing various programs such as Blood Donations Camps, 6. Campus Recruitment Drives or Fund Raising. As members of various committees, the CRs reflect the opinion of the students

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SBVR Degree College reflects in a two democratic spirit a practice of decentralization and participative management by involving its staff in administration. College administration is so conveniently structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. Decentralization leads to participative management and successful execution of tasks by sharing the responsibilities as per abilities and ultimately reduces the burden of work on individuals. Governing Body is the highest authority followed by the hierarchy of Staff council, Academic cell, IQAC and Finance committee. Governing body takes all major policy decisions and review their execution. Staff council and IQAC headed by the Principal take decisions on day-to-day issues and procedures to be followed at college level within the framework of UGC and the University guidelines, on approval by Governing body and implement through College level and Department level committees. There are more than 30 college level committees with well-defined responsibilities. Some of the important committees are - Academic and admissions committee, Examination committee, College Development committee, IQAC, Purchasing committee, Sports and Games committee, Cultural activities committee, Women empowerment Cell, Skill development committee, Time table committee, Discipline committee, Anti ragging committee, Poor Students welfare committee, Attendance Committee, Minority students welfare committee and Grievance redressal committee etc. College committees and Departmental level committees have functional autonomy and they exercise implementational aspect of tasks assigned to them and report to the Principal. Temporary committees are also formed to execute specific tasks. The necessary records are maintained by the committees concerned. Individual departments

conduct departmental meetings periodically and departmental proceedings are documented. The college ensures participation of faculty at all strategic as well as functional levels in the process of governance. This participative management in day-to-day administration infuses efficiency, transparency, accountability and it inculcates a sense of responsibility and pride in the staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>1. SBVR Degree College has hardly any role in designing its curriculum since it is an affiliating institution. The affiliating university prescribes the syllabus for all the courses to all its colleges within in its jurisdiction.</p> <p>However, the faculty members scrupulously follow the syllabus and offer their suggestions for any improvement in their board of studies meetings. 2.However, the faculty members scrupulously follow the syllabus and offer their suggestions for any improvement in their board of studies meetings. 3.The College prepare the institutional annual academic plan largely based on the University academic calendar and achieves its academic objectives in the semester method. 4.The use of teaching aids like Computers, LED Projectors through 20 Mbps Wifi networking is optimum enough to the extent of their necessity and to the needs of the students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	EPASS
Administration	EPASS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NA	NA	13/11/2017	24/11/2017	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	11/10/2017	26/10/2017	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	40	25	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	2

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The strength of the institution largely depends on its financial viability and sustainability besides multiple academic and administrative factors. SBVR Degree college is partly aided institution being managed by the aided staff, who get their salaries with the grant in aid given by the Government of Andhra Pradesh. But, the college has un-aided groups also being run by the management recruited staff whose salaries are borne by the institution. However, the college has pool proof mechanism to audit its finances every year. Such regular financial audit of the institution not only regulates and facilitates for its development but also provides useful feedback to its management regarding the financial policy of the institution. Since the institution is partly aided utilizing the financial resources from the government and partly un-aided using the financial resources of the institution, it ensures a transparent and accountable financial administration by way of instituting both the internal and external audit system. 1.Internal audit process is conducted regularly on quarterly basis by the management through a committee constituted for this purpose. 2.External auditing is done regularly by a certified chartered accountant, who conducts audit of all the accounts of the institution and files income tax returns every year. 3.Auditor's report on finances of the institution is placed in the governing body of the college management. All the institutional expenditure audited by an accountant is routine and books of accounts are prepared as per the norms of auditing and standard accounting

procedure. After the audit is done, the auditor ensures that all receipts and payments are duly authorized and they are sent to the management for review and approval. The institution regularly monitors the income and expenditures within the given budget as per the standard procedure and guidelines.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	CCE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Meetings with Parents

6.5.3 – Development programmes for support staff (at least three)

1. Financial Support for Attending Seminars and Workshops

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To increase the ICT Classrooms

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Four	02/01/2018	20/01/2018	26/02/2018	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Women Know your Rights	05/08/2016	05/08/2016	155	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
540 KWH

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	13/07/2016	Nil	NIL	NIL	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HVPE	22/01/2018	Hours Alloted

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance Day	15/08/2016	15/08/2016	542
Republic Day	26/01/2017	26/01/2017	469
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Clean and Green Installing Solar Power Plantation in the Campus Replacing Bulbs with LEDs Intaling Solar Water Heaters in the Hostel
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>BEST PRATICE -1 ENERGY CONSERVATION Objectives</p> <ul style="list-style-type: none"> • Installing Solar Water Heaters in the Women’s Hostel • Creating awareness of conservation of energy resources • To make them aware of the risk of their exhaustion • To explore ways and means of saving energy • To promote the campus environment friendly Needs Identified • Need for judicious use of water, power and fuel. • Training in economic use of energy resources • Alternate source for conventional energy. Process • College is conducting guest lectures on energy conservation to create awareness among students. • Headless and leaky taps are fixed to save water

wastage. • Students formed into teams to switch off unnecessary lights and fans. • LED bulbs replaced with the conventional energy consuming bulbs. • Waste water is channelized into college gardens. • Every Saturday is observed as a vehicle free day to conserve fuel. • Rain water harvesting pits are dug to save water and improve ground water levels. • Solar panels are installed as alternate source of energy Evidence of Success • LED bulbs are installed with conventional energy consuming blubs • All taps in the college are repaired, wherever necessary • Installation of solar panels and the same is connected to Grid • Percolation pits dug Resources • With college funds LED blubs are installed

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sbvrdc.ac.in/index.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SBVR Degree College, founded with a vision of excellence in education, has consistently demonstrated exceptional performance in the area of holistic student development. This institutions distinctive priority and thrust on nurturing well-rounded individuals sets it apart from others, and its track record in this regard speaks volumes. One of the key elements of SBVR Degree Colleges vision is to provide an education that goes beyond academics and equips students with life skills, ethical values, and a strong sense of social responsibility.

Provide the weblink of the institution

<https://sbvrdc.ac.in/index.php>

8.Future Plans of Actions for Next Academic Year

SBVR Degree College has always been committed to continuous improvement and innovation in its educational offerings and services. As we look ahead to the next academic year, our institution has outlined a comprehensive set of action plans that align with our mission to provide quality education and holistic development.